

# MEMORANDUM

November 23, 2020

**TO:** All Florida TSA Advisors and Other Interested Parties

**BY:** Justin Lauer  
Florida TSA Executive Director  
PO Box 121614  
Melbourne, FL 32912  
[TSA@JustinLauer.net](mailto:TSA@JustinLauer.net)  
321-728-9732

**SUBJECT:** **Application for Appointment to the Florida TSA Board of Directors for 2021-2023**

The time for annual appointments to the Florida TSA Board of Directors is here again. If you are interested and have the volunteer hours to participate, we would like to hear from you. Applicants are expected to attend and participate in three board meetings and two statewide conferences each year. In addition, applicants will be asked to accept volunteer duties preparing for and supporting the meeting and conference schedule. We ask that you give careful consideration to the responsibilities. If you do indeed have the time and commitment, please fill out the attached application and return by January 15, 2021.

Board members are generally appointed for a two (2) year term and the dates of the next appointment are from April 1, 2021 to March 30, 2023. Board meetings are generally held three times each year. Meetings are usually held of Fridays which may requirement members to miss school or work to attend. The statewide conferences will be in Fall and Spring. The number of days out of school (weekdays) for each of the two school years is seven (7). Board members are expected to attend all these functions in their entirety. Meals and mileage expenses are reimbursed for all board meetings. A room allowance is also provided to board members. If you have any questions please inquire prior to applying.

Candidate applications will be reviewed by the Board Selection Committee and appointments will be announced at the State Conference. If you are selected, it is imperative that you attend the first board meeting this May. Positions are limited, so please do not be offended if you are not selected at this time and please apply again next year. This board serves the entire state. Please contact the Florida TSA Executive Director if you have any questions.

## APPLICATION for Membership on the Florida TSA Board of Directors 2021-2022

Name: \_\_\_\_\_

School/Address: \_\_\_\_\_

Telephone (School): \_\_\_\_\_ (Home): \_\_\_\_\_

Chapter Number: \_\_\_\_\_ E-mail: \_\_\_\_\_

Number of years involved in TSA \_\_\_\_\_

Are you currently serving as an advisor for a TSA chapter?    Yes                      No

Have you ever been an advisor for a TSA chapter?        Yes                      No

Please provide a brief statement of why you feel your appointment to this board will be in FL TSA's best interest.  
(You may include the statement on a separate sheet or use the back of this form.)

### **Board of Directors Attendance** (FL TSA Standing Policy)

Board member attendance at all meetings and conferences in their entirety is required. Missing more than two days of board activities in a fiscal year may result in removal from the board, subject to the approval of the current Board Selection Committee.

\_\_\_\_\_ (Initials indicating your agreement)

Your signature on this application indicates your commitment to serve on the Board of Directors and attend all functions of the Board as described in this application.

Applicant's Signature \_\_\_\_\_ Date: \_\_\_\_\_

Approval of this application for appointment to the Florida TSA Board of Directors indicates your acknowledgement of the attendance requirements and commitment to supporting the applicant's attendance efforts during their tenure on the Board. (Required of Classroom Instructors)

Supervisor Approval: Yes \_\_\_\_ No \_\_\_\_ Signature: \_\_\_\_\_

Principal's or Supervisor's Signature

\*Please attach a resume with this application

Completed applications must be postmarked by Jan 15, 2021 and sent to the following address for consideration:

Justin Lauer  
Florida TSA Executive Director  
PO Box 121614  
Melbourne, FL 32912